

Present: Krista Jansen ED, Russ Dickson President, Jaime McClintock Treasurer, Rae Lee Colcleugh, Johnny Hayward, Bradley Gibbons, Dorien Llewellyn, Krista McKenzie

Invited Guest: Will Russell present for discussion re. Bylaw and Policy Revision

Regrets: Erin Aubrey

1. Call to Order 7: 06 PM EST	Russ
2. Confirmation of Quorum	Krista - Confirmed
3. Approval of Agenda	Motion to approve: TS, RLC 2nd. No opposed.
4. Declarations of Conflict - See Board Declared Areas of Conflicts List (Google drive) - Reference: SDRCC Conflict of Interest Overview http://www.crdsc-sdrcc.ca/eng/documents/SDRCC_COI_Brochure_ENG_final_web.pdf	No new declarations of conflict
5. Confirmation of Statutory Obligations - Confirmation of Payment of Staff and Government Statutory Deductions (EI, CPP, Tax Withholdings) - Confirmation of Payment of Taxable Issues (HST)	Confirmed by Krista
6. Approval of Previous Board Meeting Minutes (Google drive) January 14, 2024	Motion to approve: RLC, BG 2nd Bradley. No opposed

Outstanding Business:

<u>Item:</u>	<u>Date Initiated Discussion</u>	<u>Person Responsible</u>	<u>Date Completed / Update if any</u>
Schedule HR meeting	Sept 10	Krista	Oct 23 2024
- Krista to follow up on suggestions for HR Manual	Oct 23	Krista	Feb 5
Krista to send declaration of conflict form to BODs	Sept 10	Krista	No new declarations
Bylaw and Policy Revision - Krista to establish plan	Jan 14	Krista	Ongoing
Jr. Pan Am Games - Allocation of quota spots	Jan 14	Krista, Kyle, Kita	Done 6 spots received.
New Strat Plan / Operational Plan - due March 31, 2025	Jan 14	Krista	Ongoing

8. New Business

Item	Topic	Lead
8.1	Treasurer / Finance Report - Financial statements - Sport Canada Funding Update - response to the Sport Canada Funding application will be received by “the end of March.” - They have now stated that they will not meet this deadline. Focusing on CSAI funding. - Finance Policy - to be revised as part of the Bylaw / Policy review. - Membership Update: down to agreeing on types of membership and the “base” pricing. - Demonstration will be Feb 20 2025 - 2026 - Detailed Budget - Jaime and Krista to work on this.	Jaime / Krista
8.2	Strategic Plan - current plan is through 2025 New Strategic and Operational Plans must be in Place for April 1.	Krista
8.3	Reports Waterski Council Report - Bradley Wakeboard Council Report – Todd Athlete Council Report – Dorien Executive Director Report - Krista	

9. New Business

Item	Topic	Status of Matter (Info / Discussion / Decision)
9.1	New Strat Plan / Operational Plan must be in place for April 1, 2025. Review Revised Proposal from LJ Bartle at Sport Law. See Strat Plans from other NSOs. Discussion re. taking this on in house. Review a rough 1st draft.	BG motion to approve developing the plan internally, TS 2nd the motion. All in favor, none opposed. Motion passed.
9.2	Canadian Sport Governance Code Review - By Law / Policy review recommended.	Will Russell attended the call and reviewed a plan for our By Law and Policy review. 1st draft will be presented to the Board when completed.
9.4	Review: New Sport Council Member Job description. Vote.	RLC motioned to approve the Sport Council Member Job Description. TS 2nd. All in favor, none opposed. Motion Passed.
9.5	Update on Worlds and Worlds Funding:	Reviewed current funding streams for U21 worlds.

10. Next Meeting: The Second Tuesday of Every month. March 11, 2025

11. In Camera 9: 08

12. Meeting Adjournment