

Present: Krista Jansen ED, Russ Dickson President, Jaime McClintock Treasurer, Rae Lee Colcleugh, Johnny Hayward, Erin Aubrey, Krista McKenzie, Bradley Gibbons, Dorian Llewellyn

1. Call to Order 7: 07 PM EST	Russ
2. Confirmation of Quorum	Krista - Confirmed
3. Approval of Agenda	Brandley, Todd - no objections. Motion carried
4. Declarations of Conflict - See Board Declared Areas of Conflicts List (Google drive) - Reference: SDRCC Conflict of Interest Overview http://www.crdsc-sdrcc.ca/eng/documents/SDRCC_COI_Brochure_ENG_final_web.pdf	No new declarations of conflict
5. Confirmation of Statutory Obligations - Confirmation of Payment of Staff and Government Statutory Deductions (EI, CPP, Tax Withholdings) - Confirmation of Payment of Taxable Issues (HST)	Confirmed by Krista
6. Approval of Previous Board Meeting Minutes (Google drive) November 12, 2024	Rae, Bradley - no objections motion carried

<u>Item:</u>	<u>Date Initiated Discussion</u>	<u>Person Responsible</u>	<u>Date Completed / Update if any</u>
Schedule HR meeting	Sept 10	Krista	Oct 23 2024
- Krista to follow up on suggestions for HR Manual	Oct 23	Krista	Ongoing
Krista to send declaration of conflict form to BODs	Sept 10	Krista	No new declarations
Bylaw and Policy Revision - Krista to establish plan	Jan 14	Krista	
Jr. Pan Am Games - Allocation of quota spots	Jan 14	Krista, Kyle, Kita	
New Strat Plan / Operational Plan - due March 31, 2025	Jan 14	Krista	

8. Standing Business

Item	Topic	Lead
8.1	Treasurer / Finance Report - Financial statements - Review Quarterly statements - Sport Canada Funding Update - response to the Sport Canada Funding application will be received by "the end of March." - Finance Policy - to be revised. - Insurance / Membership Update with Potential model / Pricing CF Management Update	Jaime / Krista
8.2	Strategic Plan - current plan is through 2025 New Strategic and Operational Plans must be in Place for April 1. As was done for the last strategic plan we will be working with a Sport Law Consultant on this, LJ Bartle. Will engage with the Board, Councils and PSO's as appropriate.	Krista
8.3	Reports Waterski Council Report - Bradley Wakeboard Council Report – Todd Athlete Council Report – Dorien Executive Director Report - Krista	

9. New Business

Item	Topic	Status of Matter (Info / Discussion / Decision)
9.1	New Strat Plan / Operational Plan must be in place for April 1, 2025. Review Proposal from LJ Bartle at Sport Law	Tabled until next month
9.2	Canadian Sport Governance Code Review - By Law / Policy review recommended. (This will include looking at a set of obligations for PSOs, Clubs Schools, hosts of National Championships etc.)	Motion for By law and Policy Review Todd motioned, Rae Lee 2nd none opposed, motion carried Motion to accept non board members to be on committees once vetted by the Board. Rae Lee motioned, Jaime 2nd none opposed, motion carried
9.4	Review: Revised Sport Council Terms of Reference, New Sport Council Member Job description.	Tabled until next month
9.5	Jr. Pan AM Games: Board Discussion re. 4 athlete spots. Board Decision vs. Council Decision re Spots since overlap.	Discussion re. the status of this. Board recommends that the HP Managers will review

		the athletes. No Board level vote.
9.6	Review of status of recently removed council member.	Motion to table any further action at this time by Jaime, 2nd Johnny. All in favor, motion carried.

10. Next Meeting: The Second Tuesday of Every month. February 11, 2025

11. In Camera 9:18

12. Meeting Adjournment